

Human Resources & Payroll

Payroll Processing

Employee Master File Data Import or Creation
Manual, Electronic or Self-Service Time Entry
Wage Attachment & Garnishment Processing
Pre-Check Approval
Check & DDA Printing & Delivery
General Ledger Interface
ACH File Prep & Transmission
Standard Payroll Reporting

Payroll Tax Processing

Agency Set-Up & Inquiry Research
Tax Reconciliation, Transmission & Filing
W-2/W-2C Filing, Printing & Delivery
Multi-Work Site Report

Workforce Administration

New Hire & Employee File Set-Up
Leaves of Absence (WC/FMLA/PTO)
WOTC Administration
Employee Relations Administrative Services
Unemployment Claims
EEO-1 Reporting
New Hire Reporting
SSN & I-9 Verification Services
File Changes & Maintenance
Data Inquiry, Retrieval, & Reporting

Compensation

Base, Incentive, Equity, & Severance
Standard Compensation Reporting

Benefits Administration

Set-Up & Enrollment
Life, Work & Age-Based Events
PTO & COBRA Administration
Medical/Dental/Life Administration
Disability Administration
Retirement, Section 125, & Flex Plans
Provider Interface
Administrative Reporting

Employee Development

Recruitment, Selection & Orientation
Background Verifications
Learning Management
Performance Tracking

The iProcess Difference...

- *Solution supports your needs and business rules*
- *24/7 online access to your company information*
- *Managed and ad-hoc reporting*
- *Rapid deployment*
- *Guaranteed cost savings*

Accounting & Finance

General Accounting

General Ledger
Journal Entry Processing
Intercompany Processing & Consolidations
Multi-Currency Processing
Account Reconciliation
Standard General Accounting Reporting

Sales & Revenue

Accounts Receivable Subsidiary Ledger
Sales Orders
Customer Billing & Statements
Cash Receipts & Application Processing
Standard Sales & Revenue Reporting

Procurement & Disbursements

Accounts Payable Subsidiary Ledger
Purchase Order Generation & Routing
Vendor Invoices & Statement Reconciliation
Employee Business Expenses
Purchasing Debit & Credit Cards
Cash Disbursements
Standard Procurement & Disbursement Reporting

Fixed Assets

Fixed Assets Subsidiary Ledger
Comprehensive Item & Maintenance Tracking
Multiple Calculation Methods & Books
Barcode Capability
Standard Fixed Asset Reporting

Inventory

Inventory Subsidiary Ledger
Comprehensive Item Tracking
Multiple Pricing Methods & Cycle Counting
Standard Inventory Reporting

Financial

Standard Financial Statement Reporting
Standard Budget & Forecast Reporting

Treasury

Bank Reconciliations
ACH & Electronic Transactions
Banking Set-Up & Relationship
Deposit Verification
Standard Treasury Reporting

Risk Administration

General Liability
Workers' Compensation
Employee Liability
Property & Casualty
Standard Risk Reporting

iProcess provides more service, less expense

- *Access to subject matter experts*
- *Better financial controls*
- *Eliminate hiring and management headaches*
- *Better business intelligence*
- *Improve employee, customer and vendor satisfaction*

Business Intelligence

Managed Reporting

Real Time Dynamic Reports
Dashboards
Scorecards
Static Reports

Ad Hoc Reporting

Reporting
Query & Analysis

Database Capabilities

Extract, Transformation & Load (ETL)
Relational Data Warehousing
Multidimensional Databases
Data Mining

Administrative Services

Imaging

Scanning
Faxing

Knowledge

Documents
Content
Search
Retention

Business Process

Workflow

Collaboration

Projects
Documents
Meetings

Specialty Services

Regulatory Assistance

Sales & Use Tax
Gross Receipts Tax
Business Licenses & Permits

Audit Support

Policies & Procedures

Point of Sale Integration

Virtual Support Center

iPOWeb

Work Product Anytime, Anywhere
Reporting & More
Organized Collaborative Workspace

HRWeb

Secure & Personalized
Self-Service People Site
Entire Employee Lifecycle Online

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