



## Accounting & Finance Solutions

Did you get into business to crunch numbers? We didn't think so. iProcess Online crunches all your numbers more quickly and cost effectively than you ever could, providing a comprehensive portfolio of accounting and finance solutions in the areas of General Accounting, Sales and Revenue, Procurements and Disbursements, Fixed Assets, Inventory, Financial Reporting, Treasury, and Risk Administration.

### **It's All Here**

We process all of your accounting and finance transactions, including general ledger, fixed assets, revenue reporting and accounts receivable, procurement and accounts payable, inventory tracking and so much more.

### **Better Financial Controls**

Our solution takes the transactions off your hands. So instead of verifying deposits, preparing sales journal entries and entering vendor invoices, you're able to spend your time inspecting what you expect. We provide you with financial reporting that ties back to audit ready reconciliations and schedules.

### **Efficient & Accurate**

iProcess Online leverages best practices using technology and a dedication to quality to ensure we process transactions efficiently and accurately. Our solution supports your needs and business rules, without any capital investment on your part.

### **If You Can't Measure It, You Can't Manage It**

Our intelligent accounting and finance capabilities empower you to manage the financial heart of your business, giving you the vital information you need to make your finances work for you and improve the way you do business.

**IMPROVE PERFORMANCE   REDUCE COST   CREATE VALUE**

## General Accounting

The iProcess General Accounting Solution allows you to refocus your energy on important business issues. We process all general accounting transactions including the general ledger, journal entry processing, intercompany processing and consolidations, multi-currency processing, account reconciliation, and standard reporting.

### **User-Defined Accounting Structures**

Our solution allows you to design an accounting structure to suit your business or create unique structures for each company in your organization. It's easy with extensive flexibility. Structures up to 66 characters long, up to 10 segments of any length, and customizable General Ledger fields.

### **Unmatched Flexibility**

We support your needs by following your business rules with unmatched flexibility. Utilizing user-defined accounting structures, definable fiscal periods, prior year adjustments and more. All designed to provide you with the benefit of a tightly integrated solution that expands your business potential by providing you with the needed insight into your business.

### **Audit Ready**

When it comes time for annual audits, disruption is minimal. We ensure that you are audit ready by providing account reconciliations and schedules for every accounting period, not just year-end.

### **Go Global**

The iProcess solution easily complies with international currency standards, processing international payments and compiling financial transactions in numerous currencies and ever-changing exchange rates by company, contract or transaction. Track the date and time exchange rates to facilitate audits and allow for after-the-fact transaction entry.

### **Intercompany Transactions**

Help reduce errors associated with manual reconciliation of funds. Our ability to transfer balances between accounts accurately and efficiently makes interfund accounting easy.

### **Improve Your Decision Making**

Get the answers you need to make better business decisions with comprehensive reports and easy-to-use inquiry tools that facilitate rapid, accurate analysis of your business operations.

**MORE SERVICES, LESS EXPENSE**

## **Sales & Revenue**

Improving customer satisfaction, taking control of the sales process, enhancing productivity, and tightening control are all benefits of the iProcess Sales and Revenue Solution. We process all sales and revenue transactions including the accounts receivable subsidiary ledger, sales orders, customer billing and statements, cash receipts and application processing, and reporting of standard sales and revenue. Our automated process frees your time to manage sales effectively and grow your business.

### **Fast & Effective Receivables Processing**

Our capabilities allow for automated lockbox and ACH processing, refund checks, customer billing defaults, insufficient funds (NSF) tracking, multicurrency, multiple customer statement cycles to name a few. Using your business rules, we write-off and adjust overpayments and underpayments, and create and apply debit & credit documents for open balances. Gain full control over the accounts receivables process with iProcess.

### **Customer & Vendor Consolidations**

For your customers who are also vendors, we can accommodate the relationship and apply open debit and credit documents against each other to consolidate balances in both payables and receivables.

### **Multiple Sales Sources? We've Got You Covered!**

The iProcess solution easily integrates with your sales system or accepts sales information in many different formats. Whether it's capturing sales directly from a POS system or another automated system or even manually, we can handle it. We provide the sales reporting you need for franchisors, landlords and government agencies.

### **The Vital Information You Need to Maintain Tight Control**

Our solution provides you with information to analyze your sales performance with receivables tracking for salespersons or sales territory, in addition to reports on commissions, commissioned sales, noncommissioned sales, and cost of sales for the year to date. Track invoices, receipts and analyze customer activity, so that you can manage sales made on accounts more effectively and yet maintain lower overhead costs.

**PARTNER WITH ONE PROVIDER**

## Procurement & Disbursements

We can't make the bills go away, but we can help process them and provide you with the data for analysis. iProcess' Procurement and Disbursement Solution improves your control over expenses with up-to-the minute information. Our solution automates processes and keeps vital information at your fingertips, including the accounts payable subsidiary ledger processing, purchase order generation and routing, vendor invoices and statement reconciliation, employee business expenses, purchasing debit and credit cards, cash disbursements (ACH and others), and standard reporting.

### Don't Buy Another File Cabinet

We scan, index, electronically route invoices for approval, and then submit for data entry using your business rules. No need for file cabinets full of open or paid invoices, our solution stores the information and image indefinitely.

### Comprehensive Vendor Information & Control Accounts

We'll streamline your vendor information with vendor categories for consistent record maintenance and comprehensive data, including addresses, shipping methods, default purchase accounts and user defined information. Create separate checks for multiple remit-to addresses and manage your Payables control accounts by reporting segments, such as cost center, division or departments to name a few.

### Up-To-The-Minute Information

Imagine being able to have immediate real time information regarding your accounts payable and vendor activity, with our solution you can. We'll we process the transactions and you'll find answers instantly to your questions with views of unposted, posted and historical transactions, plus complete vendor credit, payment and other information.

### Allocations

Our solution makes it easy to defer payments or costs over multiple periods, we process the calculations and journal entries using your business rules, giving you greater control over expenditures.

### Expense Reports

We can automate your expense report process. Following your business rules, expenses are routed for review, approval, payment and finally storage. Making the expense submission and approval process fast and easy.

### 1099 Reporting

1099 reporting is handled efficiently and effectively, we process and administer the entire process, including end of year reporting.

## 24/7 ONLINE ACCESS TO YOUR COMPANY INFORMATION

## **Fixed Assets**

One of the many benefits of the iProcess Fixed Assets Solution is that with very little effort and tremendous flexibility, you will be able to effectively manage your company assets. Our solution delivers to you the tools for tracking, analyzing and manipulating fixed assets to meet your specific needs.

### **We Track It**

Our integrated and barcode enabled solution tracks all your assets, asset classes, and provides in-depth information including the fixed asset subsidiary ledger account, purchase, lease, insurance, maintenance and any additional information you need to include (i.e. industry-specific). We provide you with the ability to drill down to the originating transaction for greater detail.

### **Multiple Calculations**

We can easily accommodate an unlimited number of books for each company, including corporate, federal tax, and alternative minimum tax, giving you the flexibility to compare multiple methods at one time.

### **Depreciation Made Easy**

Need a variety of available depreciation methods? No problem. iProcess can provide a full array of depreciation methods, including straight line, remaining life, or amortization, just to name a few. We also utilize a variety of averaging conventions for managing assets, including averaging by half-year, mid-quarter, full-month and many others. In addition, we can forecast your depreciation expenses for any number of assets in any book.

### **Reporting Flexibility**

The iProcess solution provides a variety of standard fixed asset reports including, depreciation ledgers, property transfer, inventory list, and asset retirements to name a few. The information you need to improve financial management for your business.

**INNOVATIVE, INTEGRATED AND ACCESSIBLE**

## **Inventory**

Give your business a competitive edge with iProcess' Inventory Solution. In addition to processing all of your inventory transactions, we provide you with everything you need including the inventory subsidiary ledger, comprehensive item tracking and standard inventory reports. We also accommodate multiple pricing methods and cycle counting. These capabilities help you to maximize operational efficiencies and give you the information needed to make informed decisions fast and keep your customers coming back.

### **Improve Customer Satisfaction**

Our solution provides you with comprehensive item tracking to offer better customer service. Improve customer satisfaction with accurate inventory control and flexible pricing options and rules by customer. By streamlining the process, you are able to gain control using cradle-to-grave view of serial numbers and lot numbers to quickly trace where and when the items appear in bills of materials, customer orders, or other transactions. Track items across multiple locations, including primary and secondary locations resulting in improved picking efficiency.

### **Gain Control**

The iProcess solution gives you the competitive edge, providing you with an accurate view, including multiple pricing methods, shelf life in view, item classing, ranking, quality controls, multi-bin tracking, stock count alerts, in-transit transfer, to name a few. With this powerful information, you are able to negotiate with strength and meet customer demands. Our solution reduces your operating costs and helps you achieve fast, efficient fulfillment by using our stock analysis tools and dynamic reports that provide you with detailed, consolidated inventory and ordering information.

### **Efficient & Streamlined**

The iProcess Inventory Solution, in addition to the other Accounting and Finance Solutions, optimizes your efficiency. Our Inventory Solution integrates throughout the other processes including sales order processing, purchase order processing, invoicing, and general ledger, providing you with a streamlined and smoothly integrated process.

**GUARANTEED COST SAVINGS PLUS SO MUCH MORE**

## **Financial**

iProcess' comprehensive Financial reporting services eliminates time-consuming processes for updating and maintaining financial reports through integration with our Accounting and Finance Solutions. Financial reporting services include budget reporting along with standard financial statements.

### **Publishing is Easy**

The iProcess Financial web-based reporting services capabilities which include publishing, storing and managing reports while maintaining full drill-down and printing functionality. Reports are viewable on the screen, can easily be distributed via email, printed, exported into Microsoft Excel for additional analysis, or published in extensible business reporting language (XBRL).

### **Budgeting is Easy**

Easily create default budget templates complete with accruals, descriptions and default accounts, and then export and import budgets. Select a start and end date to support budgets of varying intervals while keeping the existing options for fiscal year intact for budgets.

### **Customization**

Our capabilities allow us to build any custom report you need with ease. Within a few clicks of the mouse, we can define rows and columns that will appear in each report and reporting tree, establishing the relationships between reporting units, multiple companies or other data sources. Our solution provides the flexibility to create financial statements easily by leveraging a familiar spreadsheet interface.

### **Sophisticated Calculations**

No need for the complicated side calculations, we provide you with a solution that can handle just about anything, implement mathematics and if/then logic to incorporate reusable complex calculations into your reports.

### **Secure**

As with all of our solutions, security is based on your business rules and user access credentials.

**A SOLUTION CUSTOMIZED TO FIT YOUR NEEDS, YOUR BUSINESS RULES**

## Treasury

Looking to gain control over your financial data? Consider the iProcess Treasury Solution. We process all your treasury needs, including bank reconciliations, ACH and electronic banking transactions, deposit verifications and treasury reporting. We can help with service set-ups and work with your providers including POS, armored car and your bank.

### **Banking Information You Need**

iProcess works with your bank to interact electronically, tracking simple or complex transactions and providing the details that you need. Our capabilities enable us to access banking transaction information online and apply transactions to accounts when they occur, rather than days or weeks later.

### **Tools to Manage Cash Flow**

Cash flow for companies within the small to mid-market can sometimes be a challenge. We provide a clear view of cash flow trends, from the big picture all the way down to the details. Having this information will help you predict and understand cash flow, enabling you to identify shortfalls and surpluses, make investment decisions and improve your day-to-day financial planning.

### **Treasury Reporting**

Reporting services provide you with historical balance data, cash balances, checkbook registers, bank distribution history, reconciliation, and a variety of other reports all available with a click of your mouse.

**WE ENABLE YOU TO FOCUS ON WHAT MATTERS**

## **Risk Administration**

Through the iProcess Risk Administration Solution, we can help minimize the risk to your organization through administrative processing and reporting for all general liability, property and casualty, workers' compensation, and employee liability claims.

### **Stay On Top of Claims**

Using workflow, we provide you with efficient methods for reporting incidents, tracking and monitoring claims. Enabling you to manage risk like never before. This time critical solution provides a clear picture of the process and current status of each claim.

### **Timely & Accurate**

Our solution works with your carriers to ensure your claims are being processed timely and that necessary information has been received.

### **Reporting the Trends**

Tracking your claims, from incident through settlement, our solution empowers you with valuable information. Our reporting services provide you with trends, open claims, closed claims, and historical data, just to name a few. When it comes to managing risk, once armed with this information, you can take the appropriate actions to control it within your organization.

**IMPROVE EMPLOYEE, CUSTOMER AND VENDOR SATISFACTION**